



Position Title:	Analyst, Asset Management
Reports To:	Principal, Chief Operating Officer
Location:	Head Office – Toronto, ON

About the Company:

Strathallen is a fully integrated Canadian real estate management company. Founded in 2003 by seasoned real estate executives, Strathallen provides asset management, property management and strategic advisory services to institutional and high-net worth investors. The Company currently manages and operates three private closed-end funds, with the mandate to strategically acquire and dispose of quality retail investments and deliver industry leading risk-adjusted returns. Strathallen provides investors with confidence through co-investing and incentive fee arrangements. The Company is supported by; in-house asset management, property management, financial, leasing and development teams. Strathallen specializes in creating value in opportunistic property investments on behalf of institutional clients. Strathallen's culture supports a diverse team environment where our leaders are dynamic and our employees work in a collaborative mindset; we respect the people we work with and for, and we encourage entrepreneurial spirit. For more information on Strathallen, please visit www.strathallen.com.

About the Position:

- Create and maintain financial models using Argus and Excel software for asset management or investment and other variance analysis.
- Perform asset and market due diligence to assist management in various decisions and strategies.
- Preparation of monthly and quarterly reports on activity for management.
- Assist in the analysis of financing, refinancing, or the structuring of financing.
- Provide general asset management support including the financial analysis of potential leases, cash flow projections, redevelopment projects and business plans as well as other portfolio management analysis.
- Demonstrate in-depth knowledge of the assigned property markets.
- Ability to review leases to maximize benefits on renewals, understand owner obligations and restrictions as part of business plan and leasing strategy.
- Manage relationships and communications with various management teams for asset performance.
- Seek to identify and implement strategies to increase efficiency, lower costs, increase revenue, streamline workflow, and ESG initiatives at property and portfolio levels.
- Liaise with other internal departments and team members regarding opportunities and special projects.
- Participate in ad hoc projects and special assignments as needed.

Job Requirements:

- Undergraduate degree in Business or Finance (or comparable industry experience), with up to two years of related experience.
- Highly proficient in Microsoft Excel (financial modeling), experience and/or full certification of Argus is preferred.
- A self-starter with the ability to function in fast-paced and changing work environments, from being part of a team to taking on tasks with little supervision.
- Ability to take initiative and ownership of tasks and act proactively, anticipating the need of management.
- Strong communication skills, both oral and written, manifesting themselves in verbal and written reports and presentations.

- Solid analytical and accounting skills, including strong understanding of financial modeling and ability to assess impact on changes.
- Ability to prioritize several tasks concurrently and accomplish projects on time.

Please email resumes with a cover letter to careers@strathallen.com referring job: Analyst, Asset Management in the subject line.

We encourage all qualified candidates to apply. We thank all applicants for their interest in this position and our organization; however, only applicants selected for an interview will be contacted.

Strathallen is a strong advocate for diversity, equity, inclusion, and an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, sex, abilities, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. Strathallen is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment.

To request reasonable accommodation during the recruitment process or need any assistance with the application process, please contact Nicole Manuel at 416-479-3183 or nmanuel@strathallen.com.